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Job: Website 2015

Subject: Code of Conduct for Bus Users

Draft: 1

Code of Conduct for Bus and Coach Users

Purpose

- To enforce the requirements of Health and Safety for students
- To ensure that all Students have an enjoyable, stress free journey to and from school
- To encourage good behaviour, respect and self-discipline amongst students
- To uphold the reputation of St Katherine's School

Code of Conduct

General

- Be smartly dressed in school uniform or appropriate attire for Sixth Form students
- No consumption of food, chewing gum or fizzy drinks (still drinks and water allowed)
- No smoking or consumption of alcohol or dropping litter
- No swearing or use of language of an inappropriate or aggressive nature
- Have your ticket or money ready, you will not be allowed on the bus without a ticket or payment
- Be polite and courteous to each other, drivers and members of the public
- Under no circumstances must tickets be copied or forged

Waiting for the bus, embarking or disembarking

- Wait for the bus or coach in an orderly queue without pushing
- Allow members of the public to pass and/or walk by
- Embark and disembark in a calm and safe manner
- Find a seat and remain seated at all times
- Do not leave the bus before your usual bus stop - report problems to your Bus Monitor
- In the event of a bus not arriving/stopping for the school-bound journey, please call school immediately – do not start walking

During the Journey

- Do not endanger yourself, other students or the driver
- Remain seated until the bus has stopped at your bus stop
- Do not call out to other students or distract the driver

- Obey the instructions of the School Bus Monitors
- Place any litter in bins or bags provided or take it home
- In the event of an emergency only leave the bus if requested to do so by the driver or Bus Monitor, wait for replacement transport do not start walking

Bus Monitors

Bus Monitors are appointed and trained by the school to ensure the Code of Conduct is observed and to report any issues to school for the school to deal with. Students who may have concerns when travelling on the buses should approach their Bus Monitor.

Disciplinary Action

Any reported poor behaviour or failure to observe this Code of Conduct will be dealt with as a disciplinary issue by school. The Bus Operators have the right to ban students from their bus service/s.