



### Weekly Communication to Parents/Carers | Friday 27 September 2019

Dear Parents/Carers

Here are the latest school messages and updates for your information plus details of any letters sent home during the last week.

MESSAGES		
School	All years	<b>If you need to drop anything off for your child during the day, please report to the visitor reception.</b> For safeguarding purposes visitors are asked not to go directly to the student support office. Thank you for your cooperation and supporting our safeguarding procedures.
School	All years	<b>A reminder of our INSET day on Friday 4 October. School will be closed to pupils.</b>
School	All years	<b>Parent Association Meeting - Wednesday 9 October 2019</b> Open to all parents and carers where we discuss parent/carer topics. The agenda will follow in next week's communication sheet. Previous meeting agenda and notes are on our <a href="#">website</a> . We look forward to seeing you on 9 October.
School	All years	<b>We are committed to working in partnership with parents and carers, and effective communication between home and school is key.</b> We recognise however that it can often be difficult communicating with teachers because they have a very full timetable, are running clubs or working with students during lunchtime or after school; and we recognise that parents and carers have very busy lives. <b>Please read the <a href="#">Communication Guidelines - School and Home</a>.</b> Communication with parents and carers is important to us, and we will continue to monitor these guidelines and our approach to improve the process further.
Finance	All years	<b>Low Dinner Account Balance Alerts</b> In order to set up alerts on your Parentpay account select <b>Communication, Alert Setting</b> . This facility allows you to set a balance below which Parentpay will e-mail out a reminder to top up. Please be aware that e-mail reminders are free but text messages are charged at 6p per message. Some parents have experienced their alerts being disabled over the summer break and they have had to go in and set them up again this term. Alerts can also be set up for new payment items. <b>Bank Transfer Facility on Parentpay</b> It can take up to 8 days for a bank to accept a new Parentpay mandate. Please do not make any payments using the bank transfer facility until the mandate has been authorised as this will lead to failed transactions. Dinner accounts can go overdrawn as a result of failed transactions. Payments should be made using debit / credit card as these payments are authorised before they come down to the school.



Mrs Collins Miss Adams	All years	Miss Saigon rehearsals are <b>every Thursday for whole cast 3:30 - 5:30 pm</b> . Please remind your child to bring a change of clothes and dance shoes/black lightweight trainers.
Ms Tallis	Year 11 art students	Year 11 art students are working hard in lessons on their Personal Project. They will hand in the second stage of their project - final piece planning - on Tuesday 8 October. Students need to have completed 6 A3 pages for this stage; some students are behind with this and should work on their final piece planning for homework. <b>All students are welcome to catch up at lunchtime in the Art Department - we run lunchtime clubs every day.</b> Many thanks for your support.
Mr Hodgson	Year 11 and 12	<b>Year 11 and 12 students were invited to an assembly regarding a proposed expedition to Borneo in 2021.</b> Students were given some details on what they might do whilst on their expedition. More information will be available at the Borneo Information Evening on <b>Thursday 3 October at 6PM</b> . All interested students and parents should attend this evening.

**LETTERS THIS WEEK- click [here](#) to see all letters from this academic year**

No letters this week

**UPCOMING EVENTS - click [here](#) to see all upcoming events**

24 September	09:00-11:00 Open Morning
26 September	19:00-21:00 Sports Award Evening
1 October	09:00-11:00 Open Morning
3 October	18:00-20:00 Borneo Trip Parent/Carer Information Evening
4 October	<b>INSET DAY - SCHOOL CLOSED TO STUDENTS</b>
8 October	09:00-11:00 Open Morning
9 October	19:00-20:00 Parent/Carer Association meeting
10 October	08:40-19:00 Yrs 10 to 13 Media trip to Warner Brothers Studios, London
17 October	16:00-19:00 Year 7 Meet the Tutor Evening
24 October	09:00-15:20 Year 13 Science trip to We the Curious 16:00-19:00 Year 9 Parent/Carer Evening
25 October	END OF TERM ONE