



St Katherine's School



17 October 2019

Dear Parent/Carer,

NOTICE OF ELECTION OF PARENT GOVERNORS 2019

We are seeking nominations for two parent governors to join St Katherine's School local governing body.

This is an exciting time to join our governing body. St Katherine's recently joined the Bristol-based Cathedral Schools Trust, our pupil numbers are growing, and student outcomes are steadily improving. We are now using this positive platform to set our strategic direction for the next few years.

What does a Parent Governor do?

We value the contribution of Parent Governors at St Katherine's and over recent years have had a great experience of committed parents/carers contributing individual skills and knowledge to the wider governing body.

Parent Governors (who are representative parents rather than representatives of parents) are an integral part of school leadership, setting the strategic direction, culture, vision and ethos of the school as well as overseeing the financial performance of the school and making sure its money is well spent. The local governing board value the contribution of Parent Governors hugely. Their skills and knowledge are crucial in making St Katherine's the school it is.

Governors are the school's 'critical friend' - driving continuous improvement by supporting, challenging and holding the Headteacher and school leadership team to account against negotiated targets to improve standards.

Having governors who bring different perspectives and knowledge to the governing body strengthens it. It is crucial that all governors are confident in their role, committed to asking challenging questions and equipped with the confidence to have the courageous conversations essential for good governance and strategy being achieved. Volunteering as a governor also brings opportunities for training and skills development useful beyond the governors' role, in personal and professional lives.

What does our Governing Body need?

Being a Parent Governor is a serious commitment. We meet one evening every term and make regular planned visits during the school day as well as ad hoc task group and related activity over the school year. We expect governors to undertake regular training to ensure they are equipped with the necessary skills to carry out their roles effectively

The governing body has recently carried out a skills audit and is looking for specific skills to enhance the team further and contribute to the development of St Katherine's.

We recently carried out a governing body skills audit and are looking for specific skills to enhance the team further and contribute to the development of St Katherine's. As well as having a general interest in education and commitment to young people we would be interested in hearing from anyone with experience in (but are not limited to):

- raising standards through assessment performance evaluation and improvement
- finance and/or business
- preparing children & young people to live healthy lives in society as active and informed citizens

Headteacher: Justin Humphreys

St Katherine's School, Ham Green, North Somerset BS20 OHU

T: 01275 373737 E: school@stkaths.org.uk www.stkaths.org.uk

St Katherine's School @stkathsschool

The application process:

Nominations are invited for the post of Parent Governor for St Katherine's School for a four-year period from the end of **November 2019 to November 2023**.

If you are interested in becoming a Parent Governor, you must be a parent or have parental responsibility for a pupil on the school roll at the time of the election. You can either

or

- Propose yourself, provided you have a seconder (*not related to you*), who is a parent/carer of a registered pupil at the school and who is prepared to sign your nomination form (attached);
- Propose another parent/carer of a registered pupil at the school provided he/she signs the nomination form agreeing to this.

A nominated parent/carer should produce a statement to support his/her nomination of up to a maximum of **250 words**. Once a statement has reached 250 words any additional words will not be considered or circulated.

All nominations and statements **must be received by the Clerk to the Governors at the school by 03.00 pm on Thursday 07 November 2019**.

If there are only two nominees, those persons will automatically be elected.

If there are more than two nominations received i.e. more than the available vacancies, ballot voting papers and candidate's statements will be issued to all parents/carers and elections will take place the following week. Details and dates will follow with the candidate's statements and ballots.

The maximum number of governing bodies on which anyone may serve at any one time is two. All final positions are subject to satisfactory DBS checks.

If you would like to know more about what the role entails and have any questions, please contact me via the school email (hardingw@stkdrive.org) or any other members of the board (details can be found on the school website).

A 'tall order'? Maybe, but we think our students deserve the very best.

Yours sincerely



William Harding
Chair of Governors

NOMINATION FORM FOR PARENT GOVERNOR - 2019

To be returned to the Clerk to Governors at school by 3.00pm on 7 November 2019

FULL NAME OF CANDIDATE (block capitals) _____

Name of child/ren at the school: _____

ADDRESS: _____

_____ Postcode: _____

The candidate must sign to confirm their agreement to this nomination

Signature of candidate: _____

I propose the above named person as a candidate for the office of Parent Representative Governor for St Katherine's School.

FULL NAME OF PROPOSER* _____

Name of child/ren at the school: _____

ADDRESS: _____

_____ Postcode: _____

The candidate must sign to confirm their agreement to this nomination

Signature of candidate: _____

*A candidate may propose him/herself

I second the above named candidate for the office of Parent Representative Governor for St Katherine's School.

NAME OF SECONDER _____

Name of child/ren at the school: _____

ADDRESS: _____

_____ Postcode: _____

Candidates may type or write their personal statement of 250 words maximum in the box provided on the next sheet.

CANDIDATE STATEMENT