

St Katherine 's Sixth Form

Post-16 Bursary Guide For Students 2021/22

What is the Post-16 Bursary?

The Bursary Fund is a Government grant designed to help support those young people whose access to, and completion of, education might be inhibited by financial constraints. The fund is aimed at vulnerable young people and those who could benefit from financial assistance.

What sort of support could I get?

Students can receive support if they face financial difficulty with any aspect of their education. This includes, but is not limited to, support with funding travel, textbooks, revision guides or other course materials, a chromebook, curriculum-related trips and visits, travel costs for university open days. For those most in need, weekly payments can also be made to the student.

Below are four examples of the levels of support a student might receive across a year. They are indicative only, and the support provided would vary based on the level of need of each individual.

Indicative Case studies

Student A: Household income £6000

Travel bursary to cover monthly bus pass £455 Cost of three educational visits: £150

EMA-style payment £15 a week: £570 Total: £1175

Student B: Household Income £13000

Travel bursary to cover monthly bus pass £455 Cost of three educational visits: £150

EMA-style payment £7.50 a week: £285 Total: £890

Student C: Household income £17000

Travel bursary to cover monthly bus pass 50%: £227 .50

Cost of three education visits @ 50%: £75

Total: £302.50

Student D: Household income £23000

Travel bursary to cover monthly bus pass 50%: £227 .50

Total £227.5

What are the criteria?

We use household income as an indicator for the level of support a student might need. If you are a St Katherine's Sixth Form student and your household income is around £25,000 or below, we will be able to offer support. Each application is assessed on a case by case basis - if you are in financial need, we would encourage you to apply. There is also support available for students who are, or were, living in care, in receipt of Income Support or receiving Disability Living Allowance.

How do I apply?

Complete the attached Post-16 Bursary application form. This will need to be completed with your parents and any supporting evidence (e.g. P60, child tax credits statement) attached. If you need any support completing the form, speak to Mrs Papworth.

16-19 BURSARY FUND APPLICATION FORM

FOR GUARANTEED, REGULAR AND DISCRETIONARY PAYMENTS

***** **CONFIDENTIAL** *****

Please complete all the sections of this form using **BLOCK CAPITALS**

SECTION 1 – About The Parent/Carer					
Please provide your name as known by the Benefits Agency, Inland Revenue, Liberata or National Asylum Support Service.					
Surname:				Title:	Mr/Mrs/Miss/Ms
First Name:		Middle Name:		Your Date of Birth:	
Address:					
				Postcode:	
National Insurance No:			Telephone Numbers:		
Do you have a husband/wife or partner living at this address?				YES	<input type="checkbox"/> NO <input type="checkbox"/>
If yes, please give details:	Surname:		First Name:		
Have you moved home in the last 12 months?				YES	<input type="checkbox"/> NO <input type="checkbox"/>
If yes, please give your previous address:					

SECTION 2 – Confirmation of Parent/Carer benefit received	
Is the parent(s)/carer(s) in receipt of:	
1) Free School Meals*	YES <input type="checkbox"/> NO <input type="checkbox"/>
<i>* Please note we are unable to process your application for bursary funding until you receive notification of authorisation from North Somerset Council that your application for free school meals has been approved.</i>	
2) Child Tax Credit / Universal Credit	YES <input type="checkbox"/> NO <input type="checkbox"/>
<i>** As proof of receipt of Child Tax Credit / Universal Credit and income, please provide a copy of the HMRC Final Tax Credits / Universal Credit decision document for the most recent financial year for which you have records (or suitable alternative). This should clearly display your annual income.</i>	

SECTION 3 – Confirmation of young person's status

Full Name:

Date of Birth:

Is the young person

- in care

YES ☐ NO ☐

- a care leaver

YES ☐ NO ☐

- receiving income support

YES ☐ NO ☐

- a disabled young person receiving both Employment Support Allowance and Disability Living Allowance

YES ☐ NO ☐

Mode of transport to school (please give details, e.g. bus number / names):

SECTION 4 – How much assistance are you claiming?

Only complete this section if you are applying for a “one off” discretionary payment

Books £

Equipment £

Field Trips £

Additional Course Costs £

Examination Fees Not Covered By Existing School Provisions £

Mentors £

Other Costs Associated With Learning £

Special Educational Needs Costs £

Childcare Costs £

Emergency Payments £

SECTION 5 – Please explain why you are submitting this application

SECTION 6 – Bank details of young person (into which the funding will be paid)

Name of young person (as per bank account):	
Bank Name:	
Sort Code:	
Account Number:	
Email Address:	

Declaration:

I confirm that the information on this form is correct at the time of completion, and that I will inform the school as necessary if circumstances change.

Signed: (Parent/Carer)

Signed: (Student)

Date:

Office Use Only

Ref:

Assessed by (initials):

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Assessment Date:

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Entitlement:

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Letter Type:

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