

St Katherine's School



Baker Clause

Policy Statement on Provider Access

Next Review: September 2022

**Signed : Justin Humphreys
Headteacher**

Dated : 1 October 2021

**Signed: William Harding
Chair of Governors**

Dated : 1 October 2021

St Katherine's School: Provider Access Policy

1. Introduction

1.1 This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Pupil entitlement

2.1 All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact Sara Gardiner, Careers Leader, 01275 373 3737. sgardiners@skdrive.org

3.2 Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8	<ul style="list-style-type: none">- Access to the pop up shops from different employers and HE/FE. Located in the canteen so students can talk face to face at break times.- 1 hour Enrichment sessions	<ul style="list-style-type: none">- Weekly careers program in PHSE lessons including guest speakers in assembly.- 1 hour Enrichment sessions	<ul style="list-style-type: none">- 1 hour Enrichment sessions
Year 9	<ul style="list-style-type: none">- Access to the pop up shops from different employers and HE/FE. Located in the canteen so students can talk face to face at break times.- Year 9 careers fair- 1 hour Enrichment sessions	<ul style="list-style-type: none">- Weekly careers program in PHSE lessons including guest speakers in assembly.- 1 hour Enrichment sessions	<ul style="list-style-type: none">- 1 hour Enrichment sessions

<p>Year 10</p>	<ul style="list-style-type: none"> - Access to the pop up shops from different employers and HE/FE. Located in the canteen so students can talk face to face at break times. - 1 hour Enrichment sessions - Work Experience launch 	<ul style="list-style-type: none"> - 1 hour Enrichment sessions 	<ul style="list-style-type: none"> - Weekly careers program in PHSE lessons including guest speakers in assembly. - Employer Encounters, - Skills Workshops, - Encounters with FE, HE, Apprenticeship providers. - Skills workshops. - Work Experience - 1 hour Enrichment sessions
<p>Year 11</p>	<ul style="list-style-type: none"> - Access to the pop up shops from different employers and HE/FE. Located in the canteen so students can talk face to face at break times. - Guest Speakers in assembly at weekly sessions in tutor time. These sessions run for 14 weeks. - One to one careers advice - 1 hour Enrichment sessions - Understanding transitions post 16. 	<ul style="list-style-type: none"> - One to one careers advice - 1 hour Enrichment sessions 	<ul style="list-style-type: none"> - Employer Encounters - 6th form options evening - Step into 6th Form Day - 1 hour Enrichment sessions
<p>Year 12</p>	<ul style="list-style-type: none"> - Access to the pop up shops from different employers and HE/FE. Located in the canteen so students can talk face to face at break times. - Post 18 Assembly options with employer encounters sessions. These sessions run every other Tuesday morning. - Work Experience - 1 hour Enrichment sessions - Work Experience launch 	<ul style="list-style-type: none"> - Work Experience - 6th form assemblies - Skills drop down days - 1 hour Enrichment sessions 	<ul style="list-style-type: none"> - Work Experience - 1 hour Enrichment sessions
<p>Year 13</p>	<ul style="list-style-type: none"> - Access to the pop up shops from different employers and HE/FE. Located in the canteen so students can talk face to face at break times. - Post 18 Assembly options with employer encounters 	<ul style="list-style-type: none"> - Employer Encounters - Mock Interviews - University Visits - Personal Statement/CV writing - 1 hour 	<ul style="list-style-type: none"> - Work Experience - Employer Encounters - 1 hour Enrichment sessions

	<p>sessions. These sessions run every other Tuesday morning.</p> <ul style="list-style-type: none"> - Work Experience - Workshops - HE and higher apprenticeship applications - UCAS applications - Careers Fair - Encounters with HE - 1 hour Enrichment sessions - Work Experience Launch - Understanding transitions post 18. 	<p>Enrichment sessions</p>	
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Please speak to our Careers Leader to identify the most suitable opportunity for you.

4. Premises and facilities

4.1 The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

4.2 Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

4.3 Due to the current climate we are running all sessions with the option of them being carried out virtually.