



26 November 2021

Dear Parents/Carers

FESTIVE LUNCH – THURSDAY 16 DECEMBER 2021

Food and healthy eating are integral to St Katherine's and Christmas is a fantastic opportunity for students to share a meal together and celebrate the end of term and the festive season with their peers and tutors.

The cost of the festive lunch is £3.30 (see payment options below).

Providing festive lunch for the whole school is a huge undertaking and I would like all members of the community to get involved. The staff team along with our sixth form students will be joining in with the festive spirit and helping Mrs Sharp and the catering team with service. We will run two sittings for the festive lunch: Years 7 and 8 will eat together followed by Years 9, 10 and 11. Students may wear a festive jumper on this day but all other items of uniform must be worn.

To enable us to cater correctly on the day, the festive lunch needs to be paid for in advance. Students will not be able to pay on the day or via their dinner account on ParentPay. It will be added as a separate event on ParentPay, or alternatively, cash can be handed in to the Finance Office in a sealed, named envelope by **3.30pm on Friday 3 December. No payments will be accepted after this time.** Tickets will be issued via tutor groups on the day. All students entitled to free school meals will be issued with a festive lunch ticket. If a student does not have a festive lunch, they will need to bring a packed lunch as there will be no other food service on this day. All dietary requirements will be catered for including vegetarian, halal and gluten-free.

Please sign the slip below and return to the Finance Office by Friday 3 December.

Yours sincerely

Matthew Maw

**Matthew Maw
Deputy Headteacher**

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Student Name: _____ Tutor Group: _____

Tick the option your child will be taking for lunch on Thursday 16 December:

- Festive lunch: £3.30 paid via ParentPay
- Festive lunch: £3.30 cash (enclosed in a sealed named envelope)
- Any specific dietary requirements _____
- I will provide a packed lunch for my child so they will not require a festive lunch.

Parent/Carer signature: _____ Date: _____

Please return this slip to the Finance Office by **Friday 3 December**. Thank you

Headteacher: Justin Humphreys

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